



Application to Lease

SUBJECT PROPERTY: _____

The following information must be completed prior to entering a lease: (Please print or type clearly)

1. BUSINESS INFORMATION:

NAME OF BUSINESS: _____

Entity Type: Corporation Limited liability company
 Sole Proprietorship Partnership

State of Registration: _____

Business Address: _____

Business Website and Description: _____

Current Business Landlord Name: _____ Phone: _____

Years at Location / Years in Business: _____ # of Employees: _____

2. FULL DESCRIPTION OF INTENDED USE: _____

Number of Parking Spaces Needed: _____ Any Overnight Parking?: _____

Please list any Hazardous Substances that will be inside the premises and the approximate amounts:

Premises will be a: First time location Expansion of existing business
 Relocation of an existing business

3. CONTACT INFORMATION:

Name of Signor (1)
(First, MI, Last): _____

Name of Signor (2)
(First, MI, Last): _____

Title: _____

Title: _____

Date of Birth: _____

Date of Birth: _____

Driver's License #/State: _____

Driver's License #/State: _____

Social Security Number: _____

Social Security Number: _____

Home Address: _____

Home Address: _____

Telephone: _____

Telephone: _____

4. PLEASE PROVIDE THESE DOCUMENTS:

- 2 years of Business Financial Statements or Individual Tax Returns
- 2 Months of Most Recent Bank Statements
- Articles of Incorporation
- Photocopy of Driver License or Identification card

5. DECLARATIONS:

- | | Yes | No |
|--|-----|----|
| a) Has this business or its owners ever been delinquent in payment of any financial obligations? | | |
| b) Has this business or its owners ever been defendant in an unlawful detainer lawsuit? | | |
| c) Has this business been cited for a code violation? | | |
| d) Have you ever filed for bankruptcy? | | |
- e) How is your credit? Excellent Good Fair Poor
- f) Have you ever been convicted of a felony? Yes _____ No _____
 If so, where and when? _____
- g) Are you willing to personally guarantee the lease? Yes _____ No _____
 If no, please explain: _____
- h) Do you intend to secure equipment financing that will require a landlord waiver to be signed? Yes _____ No _____
 If so, name of Lender? _____
- i) Do you intend to bring animals? Yes _____ No _____
 If yes, please explain: _____

6. SIGNATURE & AUTHORIZATION:

- a) I hereby give Zip Reports permission to provide financial and credit information, to the owner and/or owner's agent, Hamann Property Management. The undersigned hereby waives any privacy of credit information rights or regulations and agrees to pay a fee as described below to Hamann Property Management for said credit report.
- b) Landlord uses DocuSign to execute leases and requires all signor's for the "leasing entity" provide their email addresses below.

SIGNOR (1):

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

EMAIL: _____

DATE: _____

SIGNOR (2):

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

EMAIL: _____

DATE: _____